

**Minutes of the Parish Council Meeting of Burton and Dalby Parish Council
held on Thursday 25th November 2021 in Burton Lazars Village Hall
At 7.00 pm**

Present

Councillors: Ingram, Johnson, Hickling, Blewett and Watson.

Councillor Watson joined the meeting via ZOOM owing to self isolation

Clerk: Michele Jones

Borough and County Representatives: 2

Members of the Public: 0

55/21 Apologies for Absence

There were no apologies.

56/21 To Receive Declarations of Interest in respect to items on the Agenda

There were no declarations of interest received.

**57/21 Agree and Sign Minutes of the Parish Council Meeting held on
Thursday 2nd September 2021**

It was resolved to agree and sign the Minutes. The Minutes were duly signed by Councillor Ingram.

**58/21 Matters Arising from the Minutes of the Parish Council Meeting held on
Thursday 2nd September 2021**

- (a) **45/21** – Clerk to write letter of support for Great Dalby Playground support grants - **DONE**
Councillors were advised that a small Lottery Grant had been awarded and that BIFFA had offered a Grant subject to a number of criteria being met.
- (b) **46/21** – Clerk to forward communication to MBC – Planning Application 21/00825/VAC - **DONE**
- (c) **47/21** – Clerk to arrange dates and venues for ‘drop-in’ sessions for Neighbourhood Plan Consultation Period - **DONE**
- (d) **48/21** – Councillors to check their villages for visibility of road traffic signs – **DONE** - **LCC have undertaken road sign repairs**

59/21 Opportunity for County/Borough Councillors/members of the public to speak

Both Borough Councillor Child and County Councillor Orson were in attendance at the meeting.

Councillor Orson advised that:

- Jim Worley would be leaving MBC at the end of March 2022
- COVID 19 rates in Melton were high at the moment. There are 660 cases per 100,000. Walk-in Centres will be open during the weekend and everyone is encouraged to get their vaccine
- Announcements regarding Local Government re-organisation are likely before Christmas

- The north/east section of the MMDR will start in the Spring 2022. Discussions are still on-going with regard to the south/west section. The target to complete both sections is 2025/2026

Councillor Child advised that:

- The street light at the end of Pebble Yard, Great Dalby will be removed by E-on
- Traffic Signs within the Parish have been repaired

60/21 Planning Matters – Update

(a) Update on Status of Applications – 25th November 2021:

Number	Address	Description	Status
21/00834/FUL	Meadow Cottage 37 New Road Burton Lazars	Demolition of existing dwelling and outbuilding and erection of a replacement three bedroom dwelling with detached double garage, associated landscaping and means of access	PC has sent a response to MBC
21/00538/FULHH	16 Cross Lane Burton Lazars	Erection of a log store on the side of a detached garage ad porch on the front of the semi-detached property	Approved
21/00830/FUL	St James Church Melton Road Burton Lazars	Replacement of wooden shed situated in the graveyard of St James church	Approved
21/00831/LBC	St James Church Melton Road Burton Lazars	Replacement of wooden shed situated in the graveyard of St James church	Withdrawn
21/01081/FUL	Flat 1 Grange Mews 32 New Road Burton Lazars	Change of use of existing self contained holiday accommodation to a single dwelling with associated garden and parking	PC has sent a response to MBC
21/01184/FUL	Walders 41 Cross Lane Burton Lazars	Proposed single storey side extension to dwelling	Pending
20/00438/REM	Former site of Sandy Lane Poultry Farm Sandy Lane	Layout, Scale, Appearance and Landscaping	Pending
15/00127/OUT	Land adjacent to Childs Cottage Melton Road Burton Lazars	Updated information received – Erection of up to 175 (C3) dwellings and associated public open space, landscaping and drainage infrastructure	PC has sent a response to MBC
21/00977/FUL	Brookfield Cottage 12 Nether End Great Dalby	Subdivision of dwelling to form two dwellings (1x2 bed and 1x3 bed)	Pending
19/01310/FUL	Land North of Ashby Folville Road Great Dalby	Re-instatement of barn for conversion to dwelling including the conversion of an existing barn	Pending

21/00155/CL	Village Hall 19 Top End Great Dalby	Lawful development certificate for the use of the Village Hall, land to rear, outbuildings and car park area for use as a pre-school with ad hoc hire of the hall to community groups or members	Certificate of Lawful - Existing
21/00729/FULHH	38 Main Street Great Dalby	Single storey extensions at side and rear of house; two new roof lights to rear roof slope; alterations to openings in south east elevation; demolition of existing single storey extension and chimney to rear	Approved
21/00669/FUL	10 Nether End Great Dalby	Extension to existing garage and conversion into a dwelling and provision of a new dropped kerb	Pending
21/00952/VAC	The Homestead 14 Main Street Great Dalby	Variation of Condition 2 of planning approval 20/00520/FULHH dated 12.10.2020 Clarification requested from MBC relating to Condition 2	Approved
21/00984/TCA	17A Nether End Great Dalby	Silver Birch to be felled. Root decay and weakened roof place. Upper crown – extensive signs of decline with approximately 25-30% die back. 'Lack Lusta' appearance or remaining foliage	Consent to work on trees
21/00825/VAC	OS4240 Burdetts Close Great Dalby	Variation of Conditions: 3,4,5,8,11,12,16,17,18,19,20,21 and 23 to application 18/00721/OUT PC has sent response to MBC in relation to the application to divert public footpath D98G	Pending
21/00289/REM	OS 4240 Burdetts Close Great Dalby	Reserve Matters application for Scale, External Appearance of the building(s), Landscaping of the site (as listed in Condition 2 on the Outline Planning Approval 18/00721/OUT) Meeting held with Senior Development Planning Officer on 30.09.2021	Pending
21/00488/FUL	Airfield Farm Dalby Road Melton Mowbray	Change of use from agricultural to commercial to facilitate farm diversification	Pending
21/00547/FULHH	Brook Farm 8 Nether End Great Dalby	Single storey rear extension, Oak Porch, Detached single garage and extended drive There is an amended plans consultation dated 17.08.2021 in relation to this application	PC has sent a response to MBC

20/00539/FUL	Field Farm Kirby Road Great Dalby	The stationing of a mobile home for an agricultural worker for a 3 year limited period Application refused by MBC	Application has now gone to appeal
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Application No: 21/00834/FUL – Meadow Cottage, 37 New Road, Burton Lazars is going before the Planning Committee on 9th December 2021. **ACTION: Clerk to make arrangements for a Parish Council representative to speak at the meeting**

Application No: 20/00438/REM – Former Site of Sandy Lane Poultry Farm, Sandy Lane. **ACTION: Clerk to contact the Planning Officer each month for an update**

61/21 Neighbourhood Plan Update

The Clerk advised that a total of 42 people had attended the ‘drop in’ sessions which were held in both Burton Lazars and Great Dalby. A total of 20 comments had been received during the Pre-Submission Consultation Period, which ended on Monday 22nd November 2021 and there was a 50:50 split between residents and companies/public services. All responses were now being processed. **ACTION: Councillor Johnson to contact our Consultant to enquire if the amendments could be made by early December 2021**

Parish Councillors unanimously agreed that a donation of £30.00 be made to both St James Church, Burton Lazars and St Swithuns Church, Great Dalby towards the heating and lighting during the ‘drop in’ sessions.

62/21 Traffic Concerns in Little Dalby

The Parish Council have written to LCC about the increase in speeding traffic throughout the village who responded that as there had been no personal injury accidents reported to the police within the last 5 years, this location does not meet the County Council’s current criteria for implementing safety measures at this time.

63/21 Financial Reports

(a) Agree Bank Reconciliation Statement

The Clerk had sent to Councillors in advance a bank reconciliation statement for the second quarter to 30th September 2021 and a statement up to 30th November 2021. The statements were agreed.

(b) The balances in the accounts at that date were:

Current	7842.33
Deposit	34940.37
Deposit Account 100 Day	11249.88

(c) Payments made from 1st September 2021 to 30th November 2021

Date	Cheque No.	Payee	Purpose	Amount
30/09/2021	100181	2-commune Ltd	Annual website maintenance	552.00
30/09/2021	100182	M E Jones	Clerk’s Wages - September	413.27

30/09/2021	100183	Geosphere	Parish On-line	45.00
04/10/2021	100184	B&H Midland	Neighbourhood Plan Leaflets	145.00
04/10/2021	100185	PFK Littlejohn	External Audit	240.00
21/10/2021	DD	Campaign to Protect	Countryside Charity Donation	36.00
25/10/2021	100186	B&H Midland	Neighbourhood Plan Leaflets and Pre-submission Drafts	69.00
25/10/2021	100187	M E Jones	Clerk's Salary – October	413.27

64/21 Major Projects for 2022/2023

- (a) Councillors discussed a number of projects that could be undertaken by the Parish Council during the next financial year. These included:
- Traffic Calming Schemes across the Parish
 - Supporting Youth Activities within the Parish
 - Access to Little Dalby Church
 - Telephone Kiosk in Little Dalby
 - Defibrillator for Little Dalby

Both the Clerk and Parish Councillors will look at the viability of these projects which will be discussed further at future meetings.

(b) Budget and Precept 2022/2023

Following consideration of the proposed budget for 2022/2023, it was proposed by Councillor Ingram and seconded by Councillor Hickling that the precept for 2022/2023 should remain the same as the previous year. The precept will be £29,670.00 for the next financial year. **ACTION: Clerk to send completed paperwork to MBC**

65/21 Little Dalby Telephone Kiosk

The Clerk advised that, due to unforeseen circumstances, the Group who had expressed an interest in using the kiosk for a book swap were no longer in a position to move forward with this. Councillors agreed that the Parish Council would take responsibility for the kiosk and a decision would be made within the next few months as to what it would be used for.

66/21 Parish Council Website

Councillor Watson advised that he had met with the Clerk to discuss the capabilities of the website. The Parish Councillor biographies are now on the website and he will source some new photographs for the front page, useful links and information for the 'Community' and 'News' Pages. The Clerk will have responsibility for the publishing all documents. **ACTION: Councillor Watson to liaise with Councillor Johnson to acquire some photographs for the website**

67/21 Parish Flooding Issues

Councillor Johnson advised that she had notified LCC Highways about the blocked roadside drain or gully in Great Dalby. The Clerk advised that a resident in Little Dalby had also reported some flooding issues in their village to LCC.

68/21 Overhanging Branches affecting Street-lighting and pavements/footpaths

Councillor Child is aware of the situation regarding this and advised that LCC will undertake the necessary work. **ACTION: Councillor Johnson to advise the Clerk of any issues with street lamps**

69/21 Completion of Transport Survey

Councillors Johnson and Watson had completed and submitted the National Highways and Transport (NHT) Public Satisfaction Survey on behalf of the Parish Council

70/21 Queen's Platinum Jubilee Celebrations

Councillors agreed to revisit the leaflet that had been prepared for distribution to villagers and it was suggested that a short questionnaire be put on the website, via Survey Monkey, to gauge interest in organising an event. The questions would also be displayed on the Parish Council noticeboards.

ACTION: Councillor Hickling to prepare some questions and forward these to Councillor Watson

71/21 Parish Councillor Vacancy, Great Dalby

It was noted by all Councillors that a vacancy existed on the Parish Council for a Councillor to represent Great Dalby. The position will be advertised in the New Year.

72/21 Parish Council Meeting Venues

Following the success of the 'drop in' sessions last month, it was agreed that both the church in Burton Lazars and the church in Great Dalby would be suitable venues for future parish council meetings. **ACTION: Clerk to book St Swithuns, Great Dalby for the next Parish Council meeting**

73/21 Councillor Training

Both Councillor Ingram and Councillor Blewett will attend courses from LRALC during the next few months.

74/21 Parish Councillors' Reports and Risk Assessments

Councillor Johnson had received a leaflet about Neighbourhood Link, formerly Neighbourhood Watch, and that joining Neighbourhood Link would allow councillors to report anything that they think the police should be aware of.

Councillor Blewett asked about the siting of the dog bin in Burton Lazars. **ACTION: Councillor Blewett to arrange for this to be erected**

75/21 Clerk's Report

A questionnaire has been received from Alison Freer at MBC relating to improving Parish Council Liaison. **ACTION: Clerk to forward to Councillors for completion**

TRO – Footpath D69 Burton and Dalby – From 25th November 2021 for an additional 18 months – Severn & Trent Water contractors carrying out mains replacement works

TRO – Church Lea, Burton Lazars – From 19th January 2022 for 3 days – LCC to carry out streetlight relocation

Fire Hydrant on the bus shelter island in Little Dalby has been repaired and sign replaced

The Clerk requested holiday from Monday 20th December to Friday 24th December inclusive. The request was approved.

76/21 Matters Carried Forward

There were no matters carried forward

77/21 Date and Time of Next Meeting

The next meeting will be held on Monday 31st January 2021 in St Swithuns Church, Great Dalby at 7.00 pm

Signed (Chairman)

Date: