

# BURTON & DALBY PARISH COUNCIL

## PARISH COUNCIL MEETING

A meeting of the Parish Council will take place on  
Thursday 23<sup>rd</sup> May 2019 at 7.45 pm in the  
Chapel Room, Great Dalby

All Councillors are summoned to attend with members of the public and the press invited to attend

Michele Jones  
Clerk to the Council  
Tel: 07902 511737  
Email: [clerk@burtonanddalbypc.org.uk](mailto:clerk@burtonanddalbypc.org.uk)

17<sup>th</sup> May 2019

## AGENDA

- 12/19 Apologies for Absence
- 13/19 Receive declarations of interest in respect to items on the Agenda
- 14/19 Councillor Declaration of Interest Forms
- 15/19 Co-option of new Parish Councillor for Great Dalby
- 16/19 Approve and Sign minutes of Parish Council Meeting held on Thursday 28<sup>th</sup> February 2019 and the minutes of Annual Parish Council Meeting held on Tuesday 14<sup>th</sup> May 2019
- 17/19 Matters arising from minutes of the meetings on Thursday 28<sup>th</sup> February and Tuesday 14<sup>th</sup> May 2019
- 18/19 Opportunity for County/Borough Councillors/members of the public to speak
- 19/19 Planning Matters – Update on Status of Applications
- 20/19 Financial Reports –
  - a) Annual Audit – Annual Governance Statement 2018/2019
  - b) Annual Audit – Accounting Statements for 2018/2019
  - c) Payments made from last meeting to 31<sup>st</sup> March 2019
  - d) Bank Balances/Quarterly return
- 21/19 Annual Review of Documents –
  - e) Risk Assessment
  - f) Code of Conduct
  - g) Standing Orders
  - h) Financial Regulations
  - i) Asset and Investment Register
  - j) Grants and Donations Policy
- 22/19 Progress of Neighbourhood Plan
- 23/19 Parish and Borough Elections 2019
- 24/19 Allocation of Dog Bins
- 25/19 Parish Council Notice Boards
- 26/19 Correspondence
- 27/19 Parish Councillors' Reports and Risk Assessments
- 28/19 Clerk's Report
- 29/19 Matters Carried Forward
- 30/19 Date and Time of Next Meeting